

WorkMax



Time

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WorkMax Modules



Time



Assets



Forms



Service

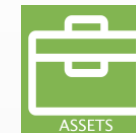


Insight

=



WorkMax 



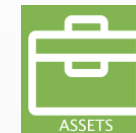
What Is WorkMax Time?

BOOST
PERFORMANCE WITH
TIME TRACKING

It will transform and streamline the way you manage time and labor across your entire workforce.



WorkMax 





Time

- Multiple Ways To Collect & Allocate Time
- Pay Groups, Overtime Rules, Shift Rules, etc.
- Full Time Zone Support
- GPS Locations
- Integrates With Payroll

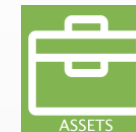
Works YOUR Way




ANY DEVICE.
ANYTIME.
ANYWHERE.




WorkMax 



Time Capture

 Remote employees



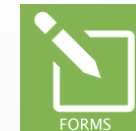
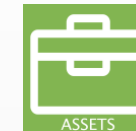
 Local office staff



 Mobile employees



WorkMax 

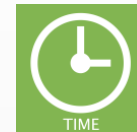


Works YOUR Way



No Signal?

WorkMax 

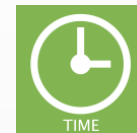


Works YOUR Way



No Signal?

WorkMax 



Works YOUR Way



No Signal?

WorkMax 



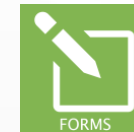
Works YOUR Way

No Signal?

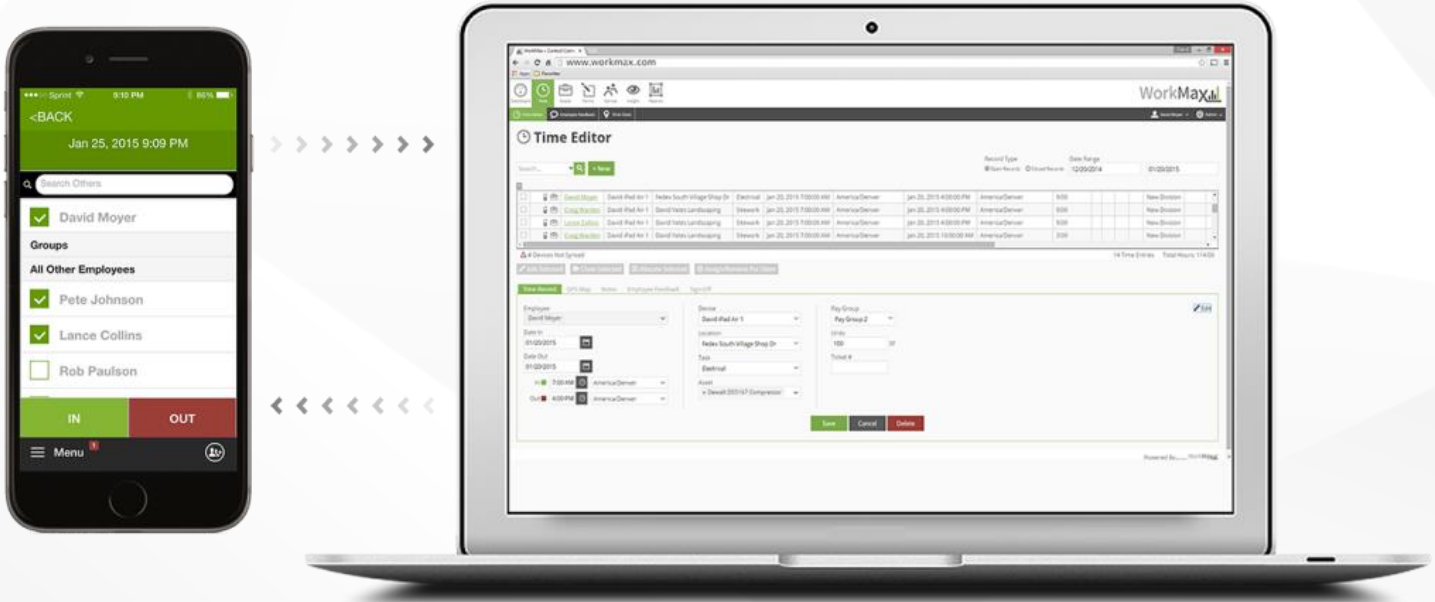
No Problem!

●
No Service

WorkMax 



Mobile Devices




Connected or Disconnected Mode



Data Management & Administration

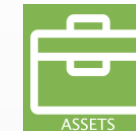
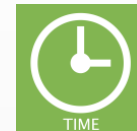
 Remote employees



 Local office staff



WorkMaxx 



Real-Time Labor Tracking

Punch **IN** under tasks throughout the day.

TIME workflow #1



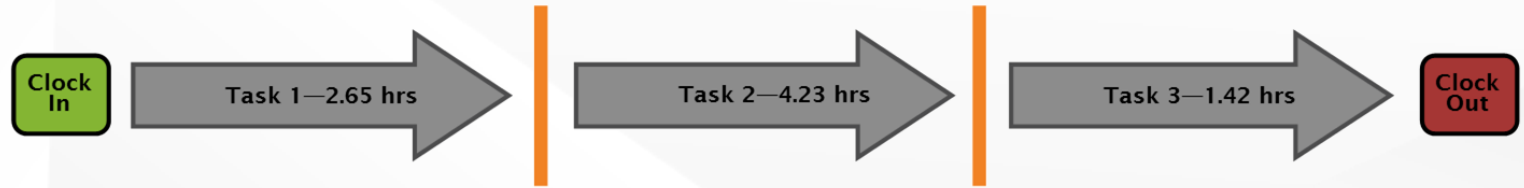
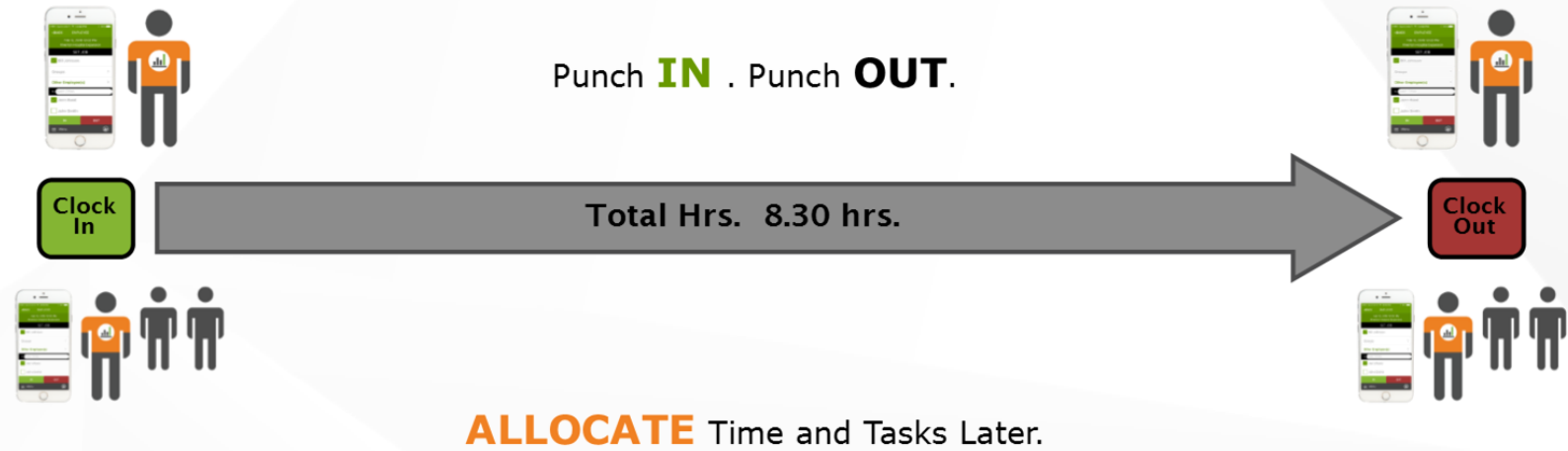
| Results | | |
|-------------------|------------------|----------|
| Task 1 | 2.65 hrs. | 14 Units |
| Task 2 | 4.23 hrs. | 32 Units |
| Task 3 | 1.42 hrs. | 10 Units |
| Total Hrs. | 8.30 hrs. | |

Pros: Most accurate time/labor tracking and most accurate task tracking. Takes <5 seconds.

Cons: Requires employees (or supervisors) to punch IN, change tasks, punch OUT as it happens.

Real-Time + **Allocate** Labor Tracking

TIME workflow #2



| | Results | |
|-------------------|------------------|----------|
| Task 1 | 2.65 hrs. | 14 Units |
| Task 2 | 4.23 hrs. | 32 Units |
| Task 3 | 1.42 hrs. | 10 Units |
| Total Hrs. | 8.30 hrs. | |

Pros: Employees only have to punch **IN** and **OUT** (two punches per shift/day). Accurate **IN** and **OUT** times (total time paid is exact), allocating time broken up into **TASKS** can be done later (end of day, end of shift, etc.), requiring minimal steps for employees, yet accommodates task and unit tracking / production / accurate job costing. Rapid, graphical task allocation and units completed UI/UX for supervisors to quickly allocate an entire group/crew in seconds.

Cons: Requires employees (or supervisors) with permissions to Allocate tasks in the Control Center later.

Digital Time (after the fact) Labor Tracking

Enter **START** , **STOP** and/or **TOTAL** after the fact.



iPad 4:27 PM 98%

<BACK TIME SHEET SELECT

July 11th Timesheet

Search

* (0) - Number of employee records that have a different time, location, and/or task.
(0) - Number of allocation records for that day and employee record.

| | Mon Jul 11 | Tue Jul 12 | Wed Jul 13 | Total | Emp. Signature | |
|-------------------------------------|--|-------------------------------|---------------------------|---------|----------------|--|
| Project: | Lone Peak Renovation | 15-103: Costco Warehouse Orem | Lone Peak Renovation *(1) | | | |
| Start Time: | 7:00 AM | 7:00 AM | 7:00 AM | | | |
| Cost Code: | 09001: Drywall | 09002: Painting | 09001: Drywall *(1) | | | |
| Units: | 12 SF | 32 SF | 17 SF | | | |
| Billing Code: | - + - | - + - | - + - | | | |
| Shift Level: | - + - | - + - | - + - | | | |
| Equipment: | - + - | - + - | - + - | | | |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> Bill Johnson | 8.25 ↓ (0) | 9 ↓ (0) | 8 ↓ (0) | 25.3 | |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> Clark Mitchell | 8.5 ↓ (0) | 9 ↓ (0) | 9 ↓ (2) | 26.5 | |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> Don Phillips | 9 ↓ (0) | 8.75 ↓ (0) | 9 ↓ (0) | 26.8 | |

+ ALLOCATE MGR. SIGN OFF

SAVE TIME SHEET

Pros: Employees can log TIME with tasks and units virtually any time (prior to batching/payroll). Time sheets can be done individually or by crew and can be "copied" from a prior time sheet for rapid entry. Actual **IN, OUT, TOTALS** are synced and processed through the WorkMax Control Center so your OT/Shift/Pay Group rules are applied automatically. Digital Time Entry is the most flexible and synonymous to hand-written time sheets or spreadsheets. Typically used for salaried employees vs. hourly employees.

Cons: Time/Task/Units are estimated. Only as accurate as employee(s) remember to enter their time/task/units worked.

Let's Take A Look At



WorkMax 





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